

CITT

CITIZENS' INDEPENDENT TRANSPORTATION TRUST

Project and Financial Review Committee

January 23, 2006

Stephen P. Clark Center

111 NW 1st Street

10th Floor Conference Room

2 p.m.

Summary of Minutes

MEMBERS PRESENT:

Miles Moss, P.E., Chairman
Hon. Linda Zilber
Marc A. Buoniconti

Hon. James Reeder
Susannah Troner
Theodore Wilde

OTHERS PRESENT:

Nan A. Markowitz, Executive Director, OCITT
Roosevelt Bradley, Director, MDT
Ed Colby, WGI
Renee Matthews, SFRTA
Fred Simmons Jr., DPM
David Tinder, PWD
Mayra Bustamante, MDT
Jorge Fernandez, MDT
Lourdes Gomez, MDT
Helen McSwain, MDT/PMC
Donald L. Erwin, Jr., MDT/PMC

Hugh W. Chen, MDT/FESM
Joanna Santiago, OCITT
Jose H. Rodriguez, MDT/FESM
Victor M. Hernandez, MDT
Marlene Amaro, OCITT
Charles Parkinson, MDT
Patty David, OCITT
Betty Alexander, DBD
John C. Prats, OCITT
Richard Snedden, MDT

ROLL CALL

With a quorum present, Mr. Buoniconti called the meeting to order at 2:08 p.m.

APPROVAL OF AGENDA

Ms. Zilber moved to approve the agenda, seconded by Mr. Reeder and carried without dissent.

CITIZENS' COMMENTS

None

APPROVAL OF MINUTES

Ms. Zilber moved to approve the revised minutes of November 8, 2005, November 30, 2005 (special meeting), and December 13, 2005. The motion was seconded by Mr. Reeder and carried without dissent. Mr. Wilde stated that on page three of the November 8, 2005, minutes he intended to say, "If Metrorail is planning to move westward along the existing rail corridor, how come the East/West segment of the Orange Line could not use the same corridor?"

REPORTS

MDT December 2005 Pro Forma (distributed)

Ms. Bustamante explained that the report is an update of MDT status. Mr. Buoniconti asked if anyone had any specific questions regarding the pro forma. Ms. Markowitz stated that MDT sent the pro forma to the Commissioners and the Mayor. Mr. Buoniconti suggested that after IMG reviews the pro forma, it should present its findings to the Members. In addition, Mr. Buoniconti commented that IMG and MDT had some differences with its findings in the pro forma, and it was suggested that IMG and MDT get together and try to come to terms and agree upon what is a balanced budget. Mr. Buoniconti further stated that the IMG and MDT will report back to the CITT at a later date with the Surtax budget, the PTP budget, and MDT budget. Mr. Reeder asked about an article he read that stated MDT would be \$130 million short at the end of the 30 years. Mr. Buoniconti responded that after the consultants analyzed the PTP and the Surtax they reported a \$200 million deficit by the end of the 30-years, but MDT disagrees with the findings and will meet with IMG to explain the discrepancies. Ms. Zilber suggested the discussion continue after IMG reviews the pro forma and reports back to the CITT. Ms. Markowitz stated that she will speak with the IMG consultants about adding the review of the pro forma to its scope. Ms. Troner asked if an approval could be given now. Mr. Libhaber commented that if the scope of the contract is being increased and the value increases, the contract would have to be approved by the BCC and then the CITT. Mr. Libhaber suggested that OCITT staff could prepare an item and bring it up at the Joint CITT/ BCC Workshop. In addition, Mr. Libhaber cautioned against CITT Members speaking with BCC Commissioners regarding the IMG contract. Ms. Troner asked if the anticipated federal contribution was \$60 million last year and \$100 million this year, when will MDT be informed of changes? Ms. Bustamante replied that MDT works closely with legislative and federal representatives. Mr. Wilde commented that the \$60 million is the amount per year, and that alone does not change the total amount; the total amount is now available in fewer years. Mr. Wilde also stated that what changes the total amount is the federal cost share of 54 percent. That is a significant change from 50 percent and that suggests that the federal government could pay for more than half, and it would be for projects that are highly recommended. Ms. Bustamante stated that the 54 percent was a result of the \$100 million that the federal government gave MDT as it relates to the MIC Earlington Heights Connector and that could be used as matching funds, which increases the federal fund participation. Mr. Charles Parkinson, Chief, Joint Development Management & Grants, MDT, interjected that in addition, \$10 million was awarded on November 30, 2006, which was split \$5 million to the North Corridor and \$5 million to the East/West Corridor. Mr. Buoniconti asked what the management initiatives are. Ms. Bustamante replied that MDT has implemented a series of efficiencies. The Director of MDT, Mr. Roosevelt Bradley is in the process of implementing the ideas, and they will be reflected in the Business Plan. The Business Plan will address the initiatives and the concerns of other projects in the PTP that are not going to be implemented. In addition, Ms. Bustamante stated that a presentation can be given on the initiatives at a later date. Mr. Wilde commented that the first fare increase is implemented before the new service. Ms. Bustamante replied that the new metrorail service will not be complete, but the new bus service will be active. Mr. Wilde asked why the fare increase for bus riders is higher than the increase in parking fees. Ms. Bustamante responded that MDT will be increasing its Park and Ride space. Mr. Wilde asked why not charge more for parking. Mr. Parkinson responded that the same thing that happened to the roadways is now happening to the parking garages—over consumption. Mr. Parkinson further stated that private sector pricing in MDT facilities has never been done.

In addition, Mr. Parkinson commented that the free Park and Rides need to start charging for parking. Mr. Wilde asked why the percentage increase is larger for bus riders and transfer discount riders than it is for the garages.

Mr. Parkinson responded that it is a political issue. Many of the people MDT deals with on a day-to-day basis are complaining and do not appreciate the increase of the parking rate. Mr. Wilde asked that he be given time to produce a resolution on the issue. Mr. Parkinson stated that MDT has been in contact with the Miami Parking Authority regarding taking over the management of the MDT parking garages. Ms. Troner asked where are the facilities in South Dade that are being acquired. Mr. Parkinson replied on SW 344th Street and the Busway, SW 296th Street and the Busway, SW 200th Street and the Busway, and a 100-space extension of the Dadeland South surface parking lot. Mr. Wilde commented that when the CITT approved the \$397 million, for several projects, as an amendment to the PTP, the CITT thought it was approving the list of projects and the funding. Mr. Wilde stated that a year later the CITT realized that they had only approved the projects and not the funding, which could be as much funding as needed. Mr. Libhaber responded that the CITT approved projects with an estimated value. Mr. Libhaber further explained that projects like Special Transportation System (STS) could not exceed the cap of \$55 million because of the CITT's specific language in the resolution. If it did exceed the \$55 million it would have to either come back for a PTP amendment or find another funding source. In addition, Mr. Libhaber stated that the \$397 million projects were a list of projects, such as the North Corridor and the East/West Corridor. If the cost for the projects went up, several things could be done; amend the PTP to place a cap on the project; amend the PTP to remove certain projects on the list to keep the books balance. In addition, he stated that the CITT has the authority to approve or disapprove the contracts when they are presented. Mr. Moss clarified Mr. Wilde's statement by interjecting that in the first year it was thought that the \$397 million was a budgeted number and it would have to be worked out. Mr. Buoniconti stated that the Public Works Department (PWD) has the same type of contract. Mr. David Tinder, PWD, commented that the PWD is facing a similar challenge as MDT in that the cost of its projects are rising and action will need to be taken to rectify those issues. Ms. Markowitz stated that the proceeds have increased. Ms. Troner asked if there was an assessment from the PWD and MDT to show how much was spent on a project, and what adjustments should be made to other projects? Ms. Bustamante replied that the assessment is the pro forma. In addition, Ms. Bustamante stated that the larger projects, such as the rail rehab, the Metromover, and the fare collection make up the majority of the MDT projects for the \$397 million. Furthermore, even if the small projects are cut back, they will not make-up the \$397 million. Mr. Buoniconti suggested that IMG get together with MDT and PWD to find out how much funding can be acquired without going into a deficit. Mr. Wilde stated that the County Manager's Fourth Quarter Report of last fiscal year showed that Bay Link would begin in the year 2016 and should be reflected in the pro forma in the next two years. Mr. Moss replied that if the Bay Link is to be the fourth priority, the MPO has not committed to the fourth priority.

OCITT Monthly Reports

Ms. Markowitz reported on the "OCITT Monthly Reports" and the "PTP Contract Status Reports." In addition, Ms. Markowitz stated that the first quarter MDT and PWD invoices were distributed for review. Ms. Markowitz stated that the OCITT staff has set up monthly meetings with the PWD and MDT, and its invoices were submitted on time. The OCITT will be transferring the funds soon.

In addition, Ms. Markowitz informed the Members that quarterly billing is being used and the new templates are working well. Mr. Buoniconti asked when the next billing cycle is. Ms. Markowitz replied that it will be in three months. Mr. Wilde commented that all the amounts are the same as the pro forma with the exception of the Golden Passport amount, which is more than \$1 million less on an annual basis. Mr. Wilde further stated when the details for the previous fiscal year come out in March, the \$98 million will be revised and the revenue will be higher for the coming year than the previous year. Mr. Jorge Fernandez, Chief, Budget and Performance Reporting, MDT, responded that the reason for the increase from FY 05 to FY 06 is the fare increase.

ACTION ITEMS

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, WAIVING FORMAL BID PROCEDURES AND AUTHORIZING EXECUTION OF CONTRACT NO SS 1908-0/7 BETWEEN MIAMI-DADE COUNTY AND BOMBARDIER TRANSPORTATION (HOLDINGS) USA, INC., FOR THE PURCHASE OF UP TO 29 NEW METROMOVER VEHICLES; INCLUDING AN INITIAL ORDER OF 12 VEHICLES (PHASE 1) TO BE FUNDED BY CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUNDS FOR A COST NOT TO EXCEED \$26,755,383 PLUS A \$1 MILLION CANCELLATION PENALTY IF PHASE 2 (FOR AN ADDITIONAL 17 VEHICLES AT A COST NOT TO EXCEED \$34,370,284) IS CANCELLED; FOR A TOTAL CONTRACT CEILING, INCLUSIVE OF PHASES 1 AND 2 OF \$61,125,667

Ms. Zilber moved to approve Action Item 6A; seconded by Mr. Reeder and carried without dissent.

Mr. Buoniconti stated that the Surtax should not be penalized if the contract is cancelled. Mr. Libhaber responded that if the CITT disapproves of the penalty, it would require rejection of the contract. Mr. Moss stated that the contract would be simpler if it stated that the first contract with Bombardier would cost \$27 million and if the second contract takes place, Bombardier would discount it by \$1 million. Mr. Libhaber stated that Mr. Moss' statement is what the contract says. Mr. Moss stated that the word "cancellation" is misleading because there would be no cancellation; the Metromover vehicles would not have been ordered. Mr. Wilde commented that an increase in passengers is expected, and more than twelve vehicles would be needed. Mr. Libhaber stated that MDT has two years to exercise the second contract option. Mr. Wilde asked why the \$34 million was not added to the pro forma. Mr. Libhaber responded that it would require a PTP amendment. Ms. Lourdes Gomez, Executive Assistant to the MDT Director, MDT, stated the all the projects in the pro forma are already approved. Mr. Moss asked when the CITT would have to amend the PTP to accommodate the project. Ms. Gomez responded that the Regional Transportation Committee (RTC) amended the item so the MDT would have to come back to the Board for authority on the \$34 million if and when the option is signed with the contractor. Ms. Troner commented that the language in the contract was confusing. Ms. Gomez explained that when the item was presented to the Commissioners, the cap on the project was \$61 million with an outstanding funding question for phase two. The County Manager would have had the discretion to enter into a contract for the \$34 million, assuming it was a non-PTP source. If the contract needs PTP funding, MDT would bring an amendment to the CITT. Mr. Libhaber stated that the RTC revised the original resolution to state that before MDT exercises option two, they will have to take it to the Board.

He also stated that if MDT exercised option two without the use of Surtax funds, it would not have to go to the CITT, but if Surtax funds are used it would have to go before the CITT. Mr. Wilde asked why the item could not be included in the pro forma without indicating that the \$34 million second-phase is coming from the PTP. Ms. Troner asked why the new Metromover cars were designed the way they were, and will they have problems coupling with the old Metromover cars. Mr. Roosevelt Bradley, Director, MDT, informed the Members that at previous meetings he has stated that the \$397 million was not a correct amount and that the amount would change. He further stated that the current Metromover cars have a life expectancy of 20 years and the Metromover cars are already 20 years old. MDT decided to purchase new cars and the design of the new cars would be more futuristic to excite the community and increase ridership. Ms. Troner asked if the design was aesthetic? Mr. Bradley replied that it was. Ms. Troner also asked how much more the aesthetic changes cost. Mr. Bradley responded that it would cost \$280,000 per car. Mr. Bradley stated that when the Metromover started in 1986, a lot of the first-phase cars and the second-phase cars were not compatible. With the new cars, the universal coupling will allow automatic coupling and uncoupling.

- B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING EXECUTION OF AN AGREEMENT WITH AMERICAN COACH LINES OF MIAMI, INC., GREYHOUND LINES, INC., HANDI-VAN, INC., JGT TRANSPORTATION, QUALITY TRANSPORT SERVICES, SOUTHERN SHUTTLE SERVICES INC., UNIQUE CHARTERS, INC., AND ZUNI TRANSPORTATION, TO OBTAIN ROUTE WORK AND GROUP TRAVEL SERVICES, IN THE AMOUNT OF \$12,500,000 TO BE FUNDED IN PART BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUND IN THE AMOUNT OF \$3,625,000. FOR CONTRACTS NOS. Q83A, Q83B, Q83C, Q83D, Q83E, Q83F, Q83G, AND Q83H

Ms. Zilber moved to approve Action Item 6B; seconded by Ms. Troner. Mr. Reeder moved that this item be deferred to the February 15, 2006, Project and Financial Review Committee meeting; seconded by Ms. Zilber and carried without dissent.

Mr. Wilde asked if this subsidizes the Dade Monroe Express? Ms. Bustamante stated that she does not have that information at this time, but will have the information at a later date. Ms. Gomez explained that there is a South Florida Employment Training Consortium that gives MDT a grant each year. Mr. Parkinson, MDT, informed that the Florida Department of Transportation (FDOT) District 6 also provides an annual grant. Mr. Buoniconti asked that the discussion be tabled until more information is brought to the CITT. Mr. Moss acknowledged that the BCC only approves the contract. Mr. Libhaber stated that the Ordinance specifically says that no contractual relationship can occur until approved by the CITT. Mr. Moss responded only if PTP funds are used. Mr. Libhaber replied that they have identified PTP funds and there will be no contract until the CITT take action. Mr. Wilde commented that this item is a responsibility of the PTP, and asked if this contract was included in the cost of the allocation formula with other overhead, and if the item was in the PTP would not the 30 percent be applied to 12.5 percent after all the grants are subtracted. Mr. Libhaber stated that this item will be deferred to the February 15, 2006, Project and Financial Review Committee Meeting.

- C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE USE OF CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUNDS IN THE AMOUNT OF \$813,741 FOR VARIOUS PURCHASE ORDERS ISSUED BY MIAMI-DADE TRANSIT (MDT) FOR CAPITAL IMPROVEMENTS, MAINTENANCE, AND OPERATIONS IN SUPPORT OF THE PEOPLE'S TRANSPORTATION PLAN (PTP) FOR THE MONTH NOVEMBER

Mr. Reeder moved to approve Action Item 6C; seconded by Ms. Zilber and carried without dissent.

Mr. Parkinson stated that all state grants are provided on a reimbursement basis; the County must incur the full cost and apply to the state to be reimbursed for the eligible expenses. Of the \$776,141, they will pay 50 percent of the cost. Ms. Troner asked if the reimbursement would go to the PTP? Mr. Parkinson replied that it would. Ms. Troner inquired if the supervisors' office was in compliance prior to the PTP. Ms. Bustamante replied that it is an additional cost for the supervisors office related to Metrorail. The cost that is accrued is part of operations, and the CITT pays a percentage as a part of the MDT budget. Mr. Buoniconti asked if the CITT should only pay 30 percent for maintenance of the bus stop signs. Ms. Gomez stated that the bus stop signs are not a maintenance item, maintenance is the name of the division that made the order.

- D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION AUTHORIZING THE AWARD OF COMPETITIVELY BID CONTRACTS WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER, CONTRACT MODIFICATIONS AND AUTHORITY TO EXERCISE FUTURE OPTIONS TO RENEW AND AWARD OF BID WAIVERS FOR EMERGENCY PURCHASES AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER FOR THE PURCHASE OF GOODS AND SERVICES PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT) AND PUBLIC WORKS DEPARTMENT (PWD) IN THE AMOUNT OF \$3,430,000 TO BE FUNDED IN PART BY CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUNDS IN THE AMOUNT OF \$990,885

Ms. Zilber moved to approve Action Item 6D; seconded by Mr. Reeder and carried without dissent.

- E. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY (SFRTA) FOR THE PROCUREMENT OF A UNIVERSAL AUTOMATED FARE COLLECTION SYSTEM (UAFCS) ESTIMATED AT \$68 MILLION, TO BE FUNDED IN PART BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUNDS IN THE AMOUNT OF \$66,633,000

Mr. Reeder moved to approve Action Item 6E; seconded by Mr. Buoniconti and carried without dissent.

Mr. Libhaber explained that this is a contract between the County and SFRTA. It is not a contract with the provider and since the Surtax funds are being used, it is coming before the BCC and the CITT. The staff questions were reviewed. Ms. Troner asked, if a cap should be implemented when the CITT is approving an amount. Mr. Libhaber responded that it depends if it is a PTP amendment or a contract. With a contract, when you spell-out the amount of Surtax funds not to be exceeded, that is the extent of the authority given. Mr. Wilde asked how the Automated Fare System would handle the Patriot Pass and the Golden Passport. Mr. Hugh W. Chen, MDT/FESM responded that the process is on going in addressing the different types of fares, but the smart card will give the capability and flexibility with the fares. Mr. Wilde questioned if the new pro forma uses the figures that were used in last years pro forma, where it was estimated that the automatic system will increase revenues by 20 percent in the first year and another 10 percent in the second year? Ms. Gomez replied that 10 percent for the first year and 10 percent for the second year is being used in the new pro forma, but she would have to verify that information. Mr. Chen stated that October 2007 is the planned installation start date for the smart card and the RFP will be done in March 1, 2006. Ms. Bustamante stated that the new pro forma shows 7 ½ in the first year and 7 ½ in the second year.

OLD BUSINESS

A memorandum was distributed answering the questions Mr. Reeder had regarding the PWD PTP projects. Mr. Reeder informed the Members that the memorandum satisfies his concerns. Mr. Reeder stated that negotiations should take place between the municipalities and the County Manager and then taken to the BCC. Mr. Buoniconti asked how much funds would the gas tax produce. Mr. Moss responded that it would produce \$25.5 million.

NEW BUSINESS

None

CITIZENS' COMMENTS

None

ANNOUNCEMENTS

The next Project & Financial Review Committee meeting will be on Wednesday, February 15, 2005, at 2 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:48 p.m.

MINUTES ARE IN SUMMARY FORM
FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING, PLEASE REQUEST COPIES OF THE DIGITAL
RECORDING FROM THE OFFICE OF THE CITT AT
305-375-3481